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Grouping Objects

By grouping objects together, you can control them as a single entity - useful when you need to move or align or duplicate several objects at once.

To group objects:

- Select the objects that you wish to group by holding down the **SHIFT** key and clicking each object or by drawing a marquee around them.
- Select **Group** from the **Edit** menu or click the **Group tool**  on the toolbar.
- One set of black handles appears around the group.

To separate the group of objects:

- Click on the group to select it.
- Select **Ungroup** from the **Edit** menu or click the **Ungroup tool**  on the toolbar.

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