

Design Concepts

- Designing a Static Form
- Designing a Dynamic Form

Objects

- Creating Objects
 - Line
 - Rectangle and Square
 - Ellipse and Circle
 - Image
 - Text
 - Linking to a Variable
 - Text Substitution
 - Symbol Characters
 - Barcode
- Deleting Objects
- Arranging Objects
- Page Elements
- Creating Page Elements
- Deleting Page Elements
- Arranging Page Elements

Preview the Forms

Preview the Forms

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Creating Text Objects	📆 PDF versior
Linking to a Variable	
 To link a text object to a variable: Double click on the text object created. On the Definition tab, edit the sample text in the text box. The sa should be the same length and similar data to the incoming field (fenter dates as valid and in the same format as the incoming data). To link all the sample text to the variable, click on the Link all but 	mple text or example, ton.
OK Cancel Help	

• To link a section of the sample text to the variable, highlight the relevant text and click the Link selection button.

Text object		?
Definition Format	Position Font	
«Bill To Name» Address Line 1 Address Line 2		
Link selection	Link all	
Sample text	Field name	<u>E</u> dit link
	L THE AL	
Bill To Name	bill I oName	<u>D</u> elete link

• Using the Link selection button you can have a number of variables within the one text object.

efinition Format F	Position Font	
« <u>Bill To Name</u> » « <u>Address Line 1</u> » Address Line 2		
Link selection	Link <u>a</u> ll	
Consultations.		and the second to
Sample text Bill To Name Address Line 1	billToAddress1	<u>D</u> elete link

• In the Link to field dialog box, select the variable name from the Field drop down menu.

Entre to t	field				? 🛛]
<u>F</u> ield:	B billToA	ddress3	▼		ОК	
	Substitu	te from file			Close	
Prefi <u>x</u> :						
S <u>u</u> ffix:						
<u>M</u> ask as:	None		•			
heck the	Substitute	from file c	heck box to	insert int	ōrmation	from external
heck the les onto t rom the ♪	Substitute he output fc Mask as dro	from file c prm. pp down mei	heck box to	insert int	ormation	from external
heck the les onto t rom the M	Substitute he output fo Mask as dro able is not a	from file c prm. pp down mei vailable, clic	heck box to nu select a r k on the nev	insert int mask to fi w "" bu	formation format the tton to ad	from external variable. Id a new variable
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heck the les onto t rom the M the varia fore info	Substitute he output fo Mask as dro able is not a rmation or	e from file c orm. op down mer vailable, clic n Defining N n Defining N	theck box to nu select a r k on the new Variable in Variable in	insert inf mask to fe w "" bu Print Lir Records	formation prmat the tton to ad ne Mode Mode	from external variable. Id a new variable

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