FTSplitDef

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Creating a New Entry

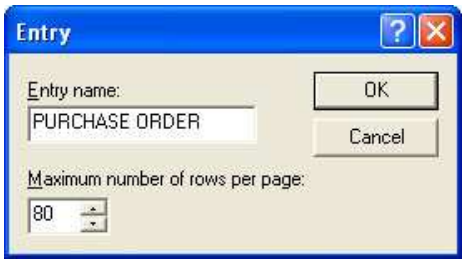
PDF version

A new entry must be created for each different type of document that will be recognized. For each entry, the identification, unwanted page and split rules can then be configured.

Entries and rules are created differently for Records mode data/forms, **see example here**.

To create a new entry:

- Select **New** from the **Entry** menu or click the **Add new entry** button.
- The **Entry** dialog opens. In the **Entry Name** text box type in the name of the entry. The entry should have a meaningful name, usually the document type.
- **Maximum number of rows per page** defaults to 80 - in excess of most pages that are terminated by a Carriage Return.
  - If the input file is Records Mode, set this to 1 (one).
  - If the file comes from Unix Systems it may have a carriage return at the start (effectively an empty page) which will show here. Press → to see the first page. Likewise there may be no Carriage Return at the end of the page. Try setting **Maximum number of rows per page** to 60 and press → to see if the next page is at the same position on the page. Adjust **Maximum number of rows per page** until all pages are at the same position after → and ←.



- Click on the **OK** button.

The new entry appears in the bottom left hand corner of your FTSplitDef screen. You can now **load a sample data file** and start adding **rules** in.

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