



## Design and Objects

- ▶ Designing a Static Form
- ▶ Designing a Dynamic Form

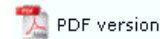
### Objects

- ▣ Creating Objects
- ▶ Deleting Objects
- ▣ Arranging Objects

### Page Elements

- ▣ Creating Page Elements
  - ▶ Base Page
  - ▶ Detail Area
  - ▶ Detail Lines
  - ▶ Sub-forms
  - ▶ Group Headers
  - ▶ Report Header and Footer
  - ▶ **Page Header and Footer**
  - ▶ First Page Footer
  - ▶ Second Page Footer
  - ▶ Carried Forward and Brought Forward
  - ▶ The Accumulative Field
- ▶ Deleting Page Elements
- ▣ Arranging Page Elements

## Creating Page Elements



### Page Header

The Page header is typically smaller in size than the Report header. It is used to create extra space for details on all pages subsequent to the first page, as these pages typically do not require the same level of detail as covered by the Report header. For instance, a Page header would typically only carry basic customer and document information as well as the page number.

To create the Page header:

- Select **Page header** from the **Define** menu.
- On the **Settings** tab set:
  - **Height** - height for the Page header.
- On the **Accumulative fields** tab, create a new accumulative field if not already defined.

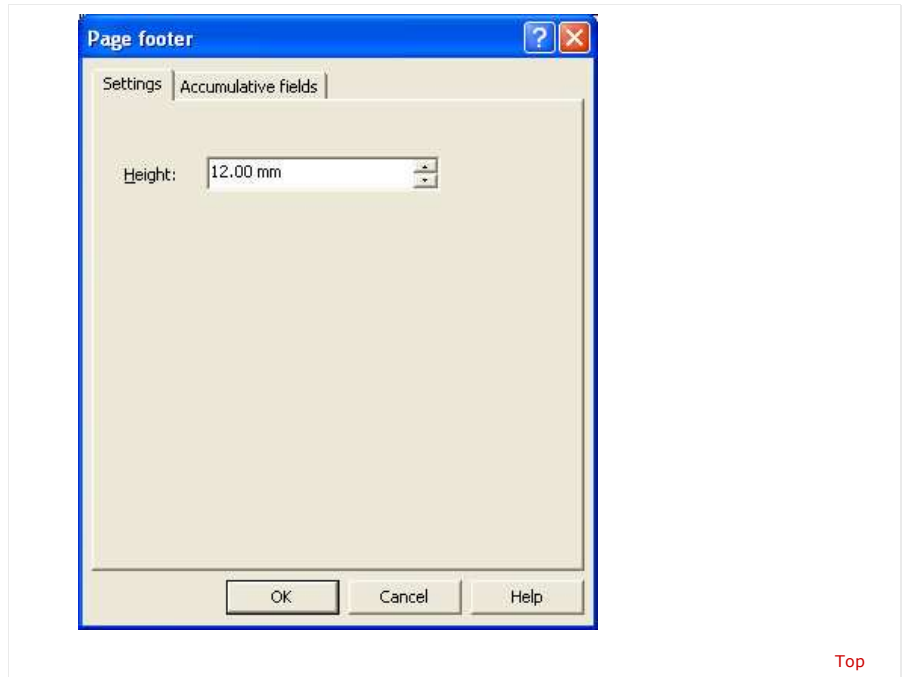
[Top](#)

### Page Footer

The Page footer is typically smaller in size than the Report footer. It is used to create extra space for details on all pages previous to the last page, as these pages typically do not require the same level of detail, if any, as covered by the Report footer.

To create the Page footer:

- Select **Page footer** from the **Define** menu.
- On the **Settings** tab set:
  - **Height** - height for the Page footer.
- On the **Accumulative fields** tab, create a new accumulative field if not already defined.



[Top](#)