PDF version

Enterprise Manual V7.5

Associated Files

- What are Associated Files
- Using Associated Files
  - Step 1
  - **Step 2**
  - Step 3
  - In Queues Properties
- Reserved Names

Step 2 - Define appropriate identification and split rules in FTSplitDef

Configure FTSplitDef to identify the file and to split it into individual documents. Each individual document can be then delivered to an individual recipient.

This step is optional and is normally used when a multi-document file needs to be split to deliver to multiple individual recipients (e-mail, fax, etc).

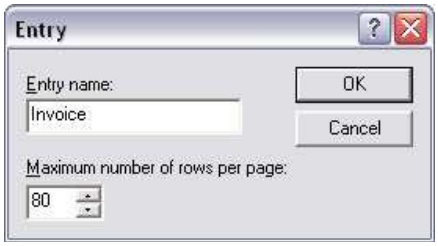
Create a New Entry

A new entry is created for each different type of document that is recognized. The identification, unwanted page and split rules can then be configured.

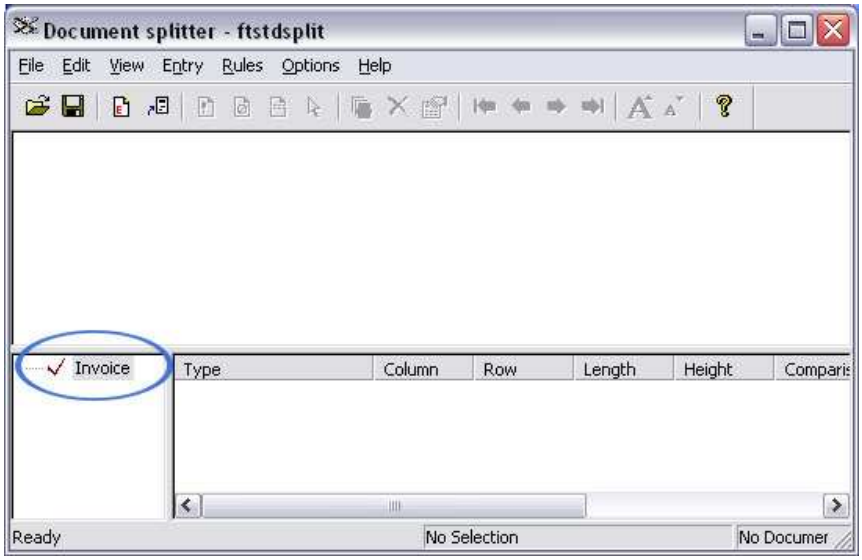
More information on Creating Entries in FTSplitDef

- Select **New** from the **Entry** menu or click **Add new entry** button.
- In the **Entry** box, give a meaningful name to the entry, such as document type.
- Set the **Maximum number of rows per page** of the sample data.

  For Records Mode Files, maximum number of rows per page is always 1.



- Click **OK**.
  The new entry will appear in the bottom left hand corner of the FTSplitDef screen.

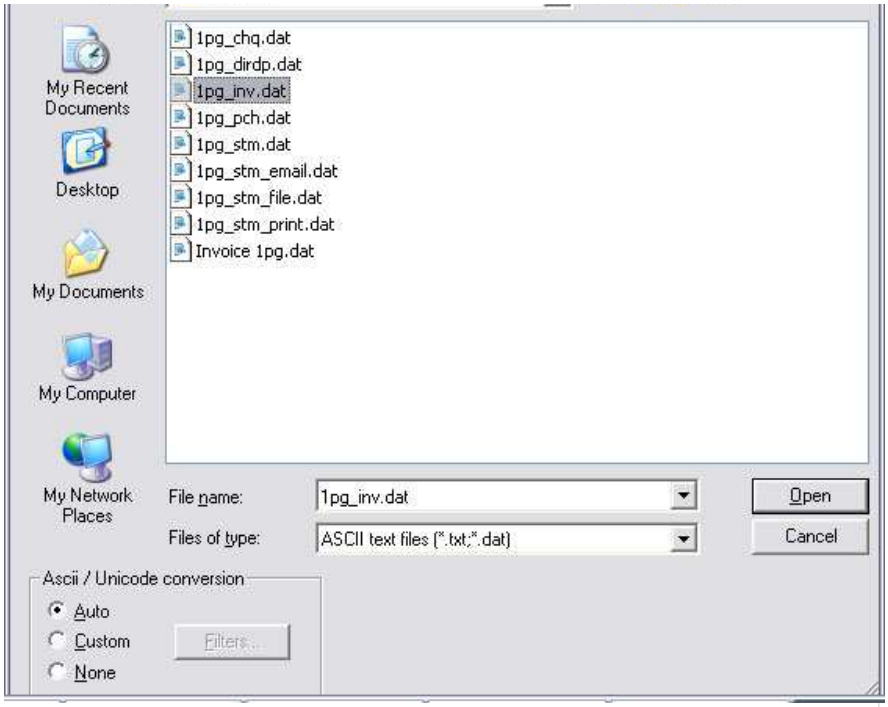


Top

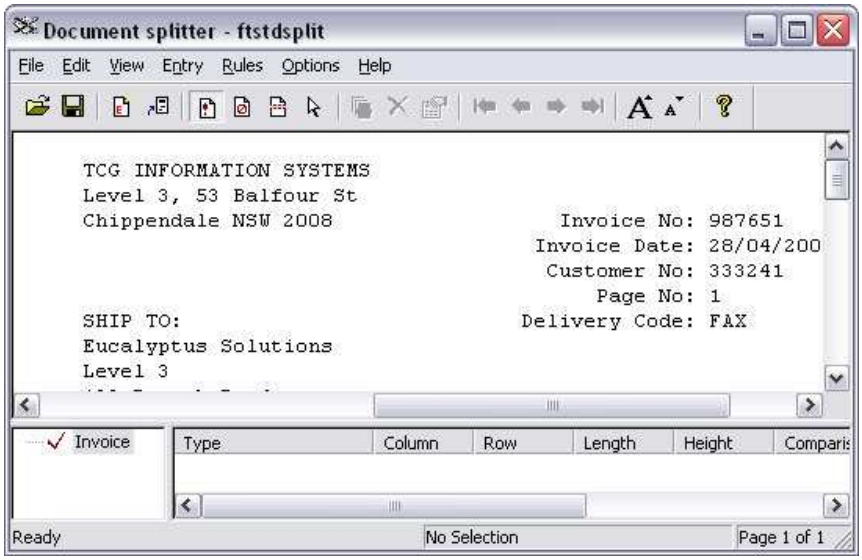
Load Sample Data

Load a sample data file to use as a test case:

- Select **Load print stream** from the **File** menu.
- Select an appropriate test case file in the **Open** dialog box and click the **Open** button.



- The test case data file appears in the main window of the FTSplitDef screen.

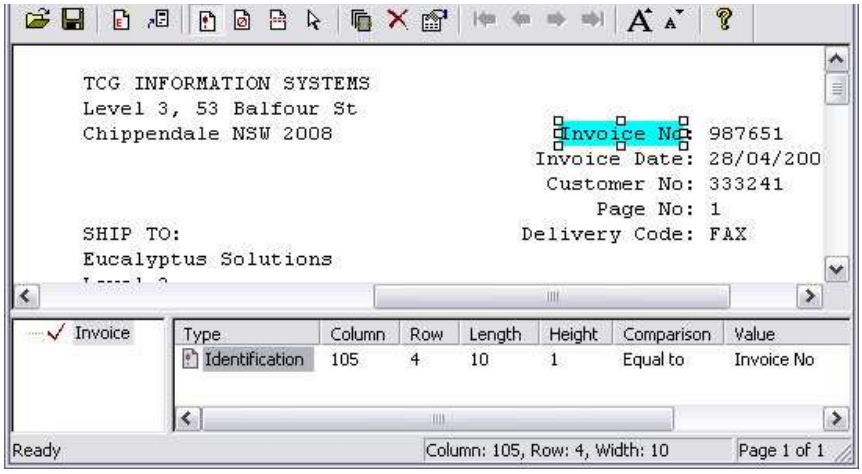


Top

Create an Identification Rule

The identification rule is mandatory and is used by FTSplitDef to determine the type of file being processed. Identification is checked ONCE ONLY, within the first three pages, and the ENTIRE FILE is considered to be that case. To repeat, you cannot use Identification Rule to divide a file into components, the entire file is identified once only.

- Select the I**dentification rule** button
- Highlight the text that will be used to identify the document.
- The identification rule and text used to evaluate the rule, are shown in the rules window.

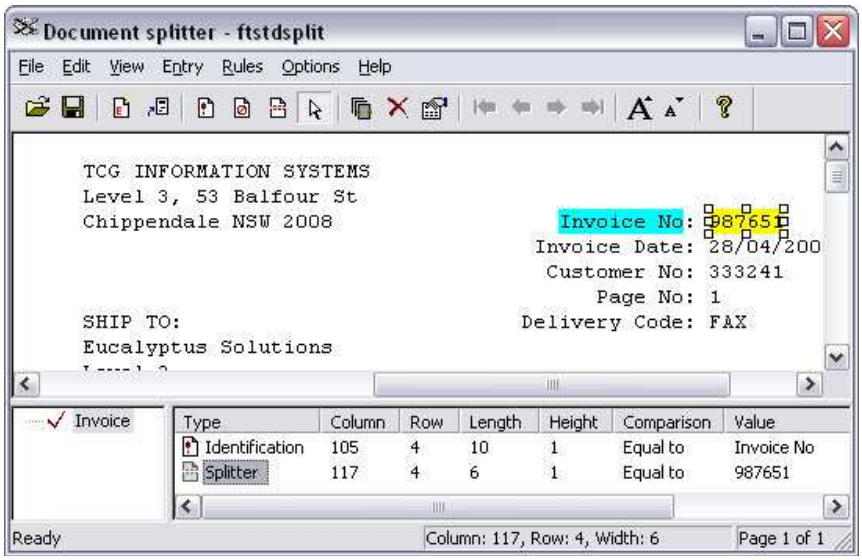


Top

Create a Split Rule

Split rules are optional and are used to split a print run into individual documents. FTSplitDef begins writing data to file until the first split rule succeeds. The file is then closed and FTSplitDef begins writing a new file until the split rule again succeeds. It will do this until the entire file has been processed writing separate files.

- Select the **Split rule** button.
- Highlight the text that you want FTSplitDef to evaluate.
- The split rule, its location, evaluation and the text used to evaluate, are shown in the rules window.



- Two methods to detect the start of a document are commonly used:
  - A change in the document number (as shown above), for which you must change the rule evaluation to "Split on Change" (preferred)
  - Field is equal to **Page: 1**, for which you must "Split on Match and check the rule for "Equal to".

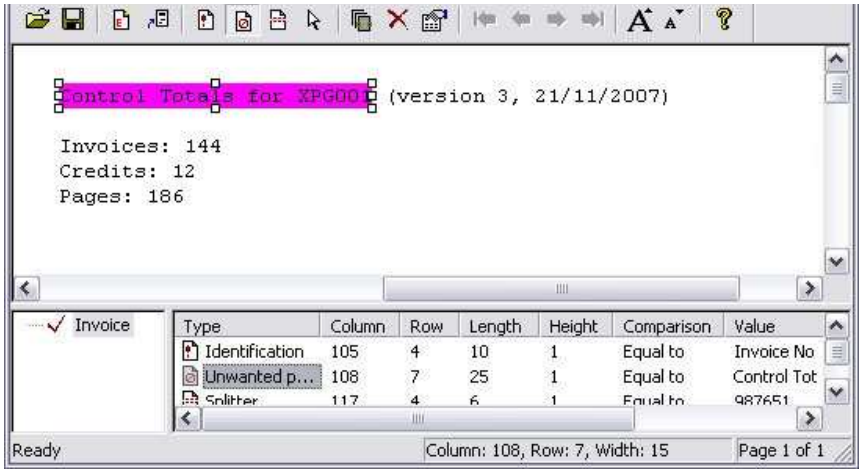
    Note: Check that Pages 10,11 … and 100, 101 … do NOT overlap on Page 1, otherwise if they do overlap, test for Page: 1 with a blank following.

Top

Create an Unwanted Page Rule

Unwanted page rules are optional and are used to identify unwanted pages such as line-up pages and control totals.

- Select the **Unwanted page rule** button.
- Highlight the text that you want FTSplitDef to evaluate.
- The unwanted page rule, its location and evaluation and the text used to evaluate, are shown in the rules window.



Top

Configure the Rule Evaluation

After defining the identification of unwanted and split rules, you may need to configure the rule evaluation for each entry in the rule file.

- Select **Evaluation Rules** from the **Rules** menu.
- For each rule type, set whether all rules or at least one rule must be satisfied before the action occurs.
- On the **Split** tab, select the correct **Split on** option.
- Click **OK**.

Top

Save the rule file

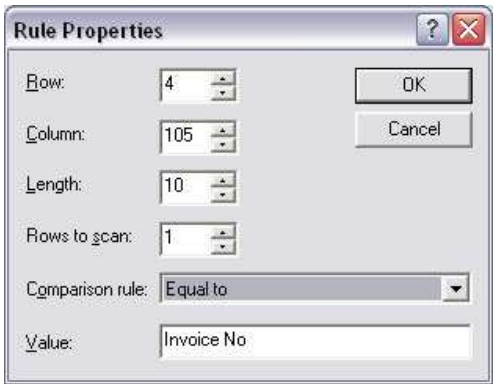
Save rule file and transfer it to the computer where FTSpooler is installed (if Developer's Kit and FTSpooler are installed on different computers). The location where the file should be copied can be found or modified in FTSpooler **Core components Setup**.

More information on Rule Files Location in FTSpooler

Top

Configure Rule Evaluation

Double click on the rules to change the properties. Options for **Comparison rules** includes: **Equal to**, **Not equal to**, **Greater than**, **Greater or equal to**, **Less than**, **Less or equal to**, **Empty**, and **Non empty**.



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