

Associated Files

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Enterprise Manual V7.5

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Using Associated Files in FTSpooler Queues Properties

Associated file variables defined on forms are optionally available in queues tabs **Email**, **Fax**, and **File**.

To use associated file values, place square brackets "[" and "]" around the associated file entry name, e.g. [inv-name].

More information on Associated File Entry 3 Steps

Configuring Associated File Variables in Queues Properties

The following fields in Queues Properties accept Associated File Variables:

- Email tab: Title, Subject line, and Body.
- Fax tab: Cover page name, Subject line , and Body.
- File tab: File title.

The two following examples are provided to help you understand how to use associated file variables in queues properties.

In this example "[month]" in the **Subject line** inserts the associated file variable **value** for the name **month** (i.e. there is an Associated File line of the form "month=july"). The recipient will see subject as "March Statement" or "April Statement", depending on the associated file value.

| Name: | Simple Email Queue | |
|-------------------|-------------------------|--|
| <u>T</u> emplate: | ps template | |
| Form: | PS statement (formtrap) | |
| Engine: | ⊙ SMTP ○ Outlook (MAPI) | |
| <u>T</u> itle: | Statement | |
| <u>S</u> ubject: | [month] Statement | |
| <u>B</u> ody: | This is the body. | |
| | | |

The **File title** field in **File** tab accepts Associated File variables for both folder structure as well as document name in either direct or [name] form. These are examples:

"F:\TCG\Sales\[salesperson]\[customer]\Dr[Invoice].pdf"

where the Associated File contained "salesperson=John-1001", "customer=FormTrap Systems" and "invoice=32245" giving this as the file name:

"F:\TCG\Sales\John-1001\FormTrap Systems\Dr32245.pdf"

"F:\TCG\Sales\[full path]"

where the Associated File contains "full path=Amy-1002\Widgit Brokers\Dr32250" giving the result:

"F:\TCG\Sales\Amy-1002\Widgit Brokers\Dr32250"

| %fthome%\output files c:\formtrap\output files File title (optional, defaults to identifier): [department]\[customer-name]-[customer-id]\[invoice-id] You can use associated file variables in the title, as well as defining directory structure, examples: [department]\[customer-name]-[customer-id]\[invoice-id] nvoice | FillCal | |
|---|---|--|
| [department]\[customer-name]-[customer-id]\[invoice-id] You can use associated file variables in the title, as well as defining directory structure, examples: 'department]\[customer-name]-[customer-id]\[invoice-id] nvoice Standard files: Output file Associated file (af) Input file (txt) Output filers (additional files) Currently defined: PS2PDF Add / Remove | You can use environment variables in the path, examples: %fthome%\output files c:\formtrap\output files | |
| You can use associated file variables in the title, as well as defining directory structure, examples: department]\[customer-name]-[customer-id]\[invoice-id] nvoice Standard files: Output file Associated file (af) Input file (txt) Output filers (additional files) Currently defined: PS2PDF Add / Remove | File title (optional, defaults to identifier): | |
| as defining directory structure, examples: department]\[customer-name]-[customer-id]\[invoice-id] nvoice Standard files: Output file Associated file (af) Input file (txt) Output filters (additional files) Currently defined: PS2PDF Add / Remove | [department]\[customer-name]-[customer-id]\[invoice-id] | |
| | as defining directory structure, examples: [department]\[customer-name]-[customer-id]\[invoice-id] invoice Standard files: Output file Associated file (af) Input file (txt) Output filters (additional files) Currently defined: PS2PDF Add / Remove | |
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