



## Enterprise Manual V7.5

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### Archive

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#### Using the Archive

FTSpooler keeps all the job processing and delivery information in one job archiver and provides different views, i.e. **All, Delivered, Errors, Data, Replication, Formatting, Working** and **Logs**.

Archive shows three panels: **searching and filtering, main panel** and **detail panel**.

[More information on Archive Database](#)

[More information on archive viewing for default \(not Admin\) users.](#)

View Replication Records

Select the **Replication** button under **Archive** from the top navigation bar. The Formatting view's **detail panels** have the **replication structure** and **delivery status panels** at the bottom which provide additional information. In the **searching and filtering panel**, specify searching criteria to retrieve data records.

[More information on Search and Filter Archive Records](#)

In the **main panel**, FTSpooler shows each of the formatting process for each job:

- **Date/ Time** - of submission
- **Queue** - the queue the data was processed in
- **To** - the recipient of the completed document
- **Type** - the replication type. There are two types: **Root** and **Child**.
  - **Root** - a topmost queue that has no parents.
  - **Child** - a queue that has parent-queue(s) and may have child-queue(s).

In the **replication structure panel**, view the tree structure below the selected queue (if any).

In the **delivery status panel**, FTSpooler shows:

- **Status** - job status
- **To** - queues to which the document is replicated
- **Error Description** - errors in the replication process

[More information on Exporting Files](#)

The screenshot shows the FormTrap Archive application interface. The top navigation bar includes icons for Connection, Queues, Data folders, Archive, and Setup. Below this is a secondary navigation bar with tabs for All, Delivered, Errors, Data, Replication, Formatting, Working, and Logs. The main area displays a table of replication records with columns for Date, Time, Queue, Process name, and Document type. A 'Searching and Filtering panel' is highlighted on the left side of the table, containing fields for Queue, Process, Document type, and Date range (From and To).

Date	Time	Queue	Process name	Document type
30/07/2008	4:52:32 PM	Local	split:Statement	txt
30/07/2008	4:51:31 PM	Statement File	Restart	txt
30/07/2008	4:51:31 PM	Statement File	formtrap:statement	ps
30/07/2008	4:51:31 PM	Statement File	directory:PS2PDF	pdf
30/07/2008	4:49:19 PM	Statement Print	Replication	txt
30/07/2008	4:49:19 PM	Statement Print	formtrap:statement	ps
30/07/2008	4:49:18 PM	Statement	Replication	txt
30/07/2008	4:49:18 PM	Statement	split:Statement_Print	txt
30/07/2008	4:49:16 PM	Local	User Interface	txt

Searching and Filtering panel

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